

**Board Meeting
Minutes
November 14, 2018**

Present: President Elizabeth Gewecke, Dan Bissell, The Rev. Robert Bryant, Tabon Chang, Dan Drinkward, Mary Lou Green, Pam Hummelt, Malcolm McIver, Georgina Miltenberger, Alicia Morissette, Chris Riser, Sarah Raymond, Lucy Reynolds, Paul Ehrlich, Jess Wetsel

Advisors Present: Mo Copeland, Hilary O'Hollaren, Ben Chessar

Staff Present: Phillip Craig, Susie Gundle, Peter Kraft, David Lowell, Liz MacDonell, Gretchen Reed, Jon von Behren, Sage Carter, Asha Appel, Ann Sulzer

Absent: Nancy Bryant, Adam Kobos, Kevin Walkush, Brad Lawliss, The Rt. Rev. Michael Hanley, The Rev. Nathan LeRud

The meeting was called to order at 4:04PM, with the invocation given by Father Robert.

Consent Agenda

MOTION: It was moved by Elizabeth and approved unanimously by the Board to approve the consent agenda.

Head's Report

- Our boys and girls soccer teams both went to the finals against Catlin last weekend and they split the wins.
- Elizabeth shared with PCL this morning the excitement of our recent purchase of a Head of School house and the parents were enthusiastic.
- Mo just returned from the Headmistresses of the East Association gathering and the NWAIS Institutional Leadership Conference and brought back new insights.

Sesquicentennial Planning

We are approaching our 150th anniversary as a school in the 2019-20 school year. Sarah Raymond has joined the Planning Committee as a Trustee, parent, and alumna. The goal is to bring our community together to tell the OES story past, present, and future.

This is a unique opportunity to grow the community's awareness of how OES has and continues to play an important role in our local and global community. The committee is led by Director of Development Madeline Pruett and the members include alumni, parents, parents of alums, employees, and students. Liz shared the work the archivist has done so far and the plan to digitize a significant portion of our archives.

Building Project Updates

November 2018 – Project/process update

December 2018 – Detailed budget and financial plan decision

January 2019 – Board vote on budget and authorize design completion; Fundraising target at 25%

January 2020 – Board vote to authorize construction contract; fundraising target at 80%

Dan Drinkward shared the timeline for the project and the architectural design of the athletic center. We will renovate the old gym and build a varsity gym attached to the parking lot side. The current plan is to leave the fitness center in Fariss Hall with the option to move it to the Athletic Center eventually. There was a lot of consideration for multiple uses of space.

The feasibility study reported we are capable of pursuing a \$12M campaign and while the Building Committee challenged the Athletic Directors and Architects to build the building we wanted with those cost constraints, but they could not. It was recommended by the Building Committee to commit to a \$16M building.

Campaign Update

We are currently on track both by our own benchmarks, and compared with our Lower School campaign. By now, in the 4th quarter, with still 6 weeks left to go, we are on track. We're of 26% of 16M with 6 weeks left to go, the goal was 25%. There is 100% Trustee giving and we are only counting money that has been booked.

Looking at the dashboard, we are currently at \$4.4M raised to date which includes the Seargent bequest as well as the first \$1M gift from the Morissettes. There were five 7-figure gifts in the last campaign. We are on track to raise \$12M.

When Trustees are being asked by the community about the campaign their job is to be enthusiastic about the campaign and they don't need to answer all the questions. At this point, it is a conversation not a recitation. Liz and Alicia shared some talking points for Trustees to use. A lot of focus has been on the Athletic Center, but the other portion of the 150 Campaign is the endowment. The goal for building completion is August 2021.

The meeting was adjourned to Executive Session at 5:35pm.